

NOTICE OF INTENTION TO VACATE

TO: _____ **DATE** _____

You are hereby advised that the undersigned will vacate the premises located at

on _____ by 12 o'clock noon. The keys, garage door remotes and any receipts that are pertinent to the move-out will be delivered to All Seasons, LLC at 1610 S. Tejon, Colorado Springs, CO 80906 and by so doing, indicating that the house is ready for inspection.

This is a definite vacate and you are hereby authorized to show the premises to prospective tenants during the last 45 days of my tenancy. I understand that by giving this notice, I am not relieved of any liability that I may have under my present rental agreement. I am also verifying that I have not changed the locks.

Should I subsequently wish to cancel or extend this notice to a later date, I will IMMEDIATELY contact All Seasons, LLC and understand that any such notice must be in writing and any subsequent acceptance from All Seasons, LLC must be in writing. Shall I choose to cancel, I understand I will be responsible for all advertising expenses incurred. I understand that if the property has already been re-rented to a new resident, it is impossible to grant this request.

Reason for leaving _____

New forwarding address: _____

My current phone numbers are _____ H _____ C _____ W

Tenant Date

Tenant Date