

**Properties Plus, LLC**  
***Maintenance Resolution Form***

Date: \_\_\_\_\_

Property Address: \_\_\_\_\_  
\_\_\_\_\_

Name of Owner/Phone: \_\_\_\_\_ / \_\_\_\_\_

Name of Tenant/Phone: \_\_\_\_\_ / \_\_\_\_\_

Tenant Availability: \_\_\_\_\_

**Problem:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vendor Assigned to Fix the Problem: \_\_\_\_\_

Contact Information: \_\_\_\_\_

**Resolution:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Project Cost: \_\_\_\_\_

Owner Follow-Up: \_\_\_\_\_

Tenant Follow-Up: \_\_\_\_\_